

POLICE COLLEGE OF HUNGARY



The Police College is an autonomous and accredited institution of Hungarian higher education, being the only law enforcement higher educational institution it has a special image and vocation.

The Police College is maintained by the Ministry of Justice and Law Enforcement and supervised by the minister of justice and law enforcement.

The foundation of the Police College

The Police College was founded by the Presidential Council of the Hungarian People's Republic (former name) in 1970 on the basis of the decree with legal force No. 39.

The College started training officers in the majors of police and correctional services in 1971. The training was completed by four further majors, namely: customs investigation in 1987, customs administration in 1991, border policing in 1992, and economic crime in 2000. The education on the major of disaster management started in 2004 and on private security started in 2006.

The College trains law enforcement graduate specialists for the Police, National Headquarters of Disaster Management on the one hand and for the National Headquarters of Prison Administration and the National Headquarters of Customs and Finance Guard of the Ministry of Finance and the private security sector on the other hand. This is implemented by a three-year full time college undergraduate programme and by a four-year college undergraduate programme in correspondence training in Bachelor (BA, college) training in two majors in altogether 11 specializations. In September 2008 the College started its Master (MA, university) training in correspondence training programme in major 'law enforcement management'.

There are 15 departments with altogether 105 full-time teachers at the College.

Mission Statement

The College is the recognized training and scientific research base of law enforcement — well known in both national and international relations — the significant area of the Hungarian public administration integrated into the EU. It has graduate and postgraduate training for experts and managers of Euro-compatible skills at a high level.

The task of the College is to train experts that are capable of applying up-to-date knowledge after entering their service, and are aware of the necessary management skills to fulfil tasks determined in rules of law concerning the formation and safekeeping of the internal order and security of the country.

The mission of the College is to train law enforcement experts that are first of all practice centred and have good command of foreign languages at European level.

The College has basic training, specialized postgraduate training and accredited advanced professional training in school system according to the approved requirements for qualifications in the authorized majors in full-time and correspondence training courses and gives diplomas or certificates proving graduation.

Undergraduate (BA) training

The qualifications that can be acquired on **BA** majors are: *criminal administration manager, law enforcement administration manager* together with the specialization indicated.

Training lasts for three years in full-time training and four years in correspondence training. Subjects are divided into two groups: identical ones for each major like politics, sociology, criminal law, criminal procedure law, constitutional law, administrative law, international law, civil law, criminalistics, psychology, foreign language, computer skills and physical education whereas the other group of subjects belongs to the professional ones referring to the requirements of the specialization the student studies: i.e. trade and customs tariffs, traffic policing, criminal investigation, border traffic control, specialized knowledge of criminal investigation and specialized knowledge in security.

Curriculum

CORE CURRICULA: (COMPULSORY TOPICS)

Core modules

- a) *Basic studies in Legal Science:* (Introduction to Law and Political Sciences, Constitutional Law) 10 credits
- b) *Basic studies in Human Management:* (Education, Psychology, Management Studies, Computer Science) 9-20 credits
- c) *Basic studies in Social Science* (Ethics, Politics, Sociology /optional course-unit/) 9 credits

Professional modules:

- a) *Legal Studies:* (Criminal Law, Criminal Procedure Law, Administrative Law And Civil Law) 33 credits
- b) *Special Law Enforcement Studies and Skills* (Physical and Fitness Abilities, Self-Defence, Police Basic Studies, Handling Emergencies) 14-21 credits
- c) *International and EU law* 6 credits
- d) *Communication Studies* (Communication, Rhetoric, Professional Foreign Language /elective courses within the subjects and elective languages/ 11 credits

DIFFERENT PROFESSIONAL MODULES: SPECIALIZATIONS

Elective course-unit:

- a) *Professional administration module:* (Administrative Policing, Traffic Policing, Public Order)
- b) *Criminal Studies module* (Forensic Medical Science and Psychopathology, Criminalistics, Criminology, 19-22 credits.
- c) *Professional Service Studies module* 24-40 credits

Elective professional studies

MAIN SPECIALIZATION MODULES:

Criminal Investigation (Criminal Cooperation, Criminal Service Studies, Special Criminal Studies, Specialized Professional Practice, etc.)

Economic Crime Investigation (Tax Law, Company Law and Financial Economic Studies, Financial Law and Accountancy Studies, Specialized Professional Practice, etc.)

Financial Investigation (Excise Duty Law, Trade and Customs Tariff and Description of Goods, Financial Law Studies, Regulations Studies, Customs Law and Customs Procedure, Specialized Professional Practice, etc.)

Administrative Policing (Aliens' Administration Law, Policing Law, Offence Law, etc.)

Border Policing (Border Traffic Control, Special Criminal Investigation Studies for Border Guards, Border Guarding, Border Policing Administration, etc.)

Correctional Services (Security Studies in Correctional Services, Law Studies in Correctional Services, Educational Studies in Correctional Services, Psychology Studies in Correctional Services, Management Studies, etc.)

Customs and Excise Administration (Excise Duty Law, Trade and Customs Tariffs and Description of Goods, Customs IT, Customs Law and Customs Procedure Law, etc.)

Disaster Management (Disaster Response Administration and Legal Studies, Disaster Prevention, Civil Protection Studies, Special Studies in Fire Fighting, etc.)

Traffic Policing Crime Scene Investigation of Traffic Accidents, Traffic Monitoring Studies, Traffic Control Studies, Traffic Law Studies, etc.

Private Security (Data Protection, Protection of Secrecy, Policing Personal and Property Protection, Studies of Terrorism, Safety Technology Studies, IT Safety Studies, General and Special Protection of Institutions, Areas and Actions, Cooperation with Police Organisations, etc.)

Public Order (Basic and Specialized Studies of Public Order, Police Troop Service Studies, Law Enforcement Law, Offense Law, etc.)

Forms of assessment of students' studying activities

signature: After fulfilling the requirements at the end of the term usually when in a following term there is a comprehensive exam of the subjects or it is the part of the final exam.

term mark: The assessment of oral or written reports or different kinds of tasks made as homework during the term time.

end of term examination: After a term, students are examined to indicate what level they have achieved with the curricula and to determine if they will be able to progress further with more advanced curricula.

comprehensive exam: Checking testing of basic subjects from the point of view of the goal of training namely the knowledge of the comprehensive, complex and coherent parts of them.

the degree thesis: Degree thesis must be made in the last academic year, and when submitted it is examined by the committee as to the sources of professional literature used by the student as a condition of being released to the final examination.

final examination: During the final examination the officer candidate should demonstrate his/her awareness of the required knowledge necessary for his/her qualification and is required to show the understanding of the learnt knowledge in its relations and that he/she is able to apply it.

The assessment of knowledge has five grades: excellent (5), good (4), fair (3) pass (2) and fail (1) or at vocational practice it has the classification of: average or unsatisfactory.

Requirements for accomplishing studies

During the first lesson students are given the programme of the subject, its detailed topics, the method of testing and checking knowledge, the list of compulsory and recommended professional literature, the conditions of the official approval of the term, the date of midterm tests and tasks to be fulfilled by the students ensuing from the character of the subject: yearly written test, lectures or speeches kept by them at the seminars or compiling a work-file.

Taking part in lectures and seminars and vocational practice that are included in the timetable is compulsory.

Credit points that can be acquired each term are included in the regulation on 'Subjects, timetable and exams'.

Average classes a week, compulsory activities

The average classes a week are 30-32 and there is a 4-week professional practice after the 1st and 2nd year and a two-week-long one in the 6th term.

Training and teaching activities

The focal point of the teaching activity is practical training as well as the practical character of training.

Training comprise of 5 pillars:

- Classes held at the College;
- Practical classes held at the workplaces of the professional bodies;
- 4 week long placement in the summer after the 1st and 2nd academic year and 2 weeks long during the 3rd year;
- Individual learning activities of the students;
- Supplementary activities provided for students' learning: taking part in study competitions, in the work of the Student Researchers' Association, sports activities, different students' talent management programs like undergraduates being involved in the research work of the departments.

Methodology is brought great care to. On the one hand to the preparation of new lecturers related to methodology and to the permanent further education of all the staff. On the other hand to the constant improvement of teaching methods and instruments of the lecturers as well as broadening its scale, increasing the practice – all them for enhancing the standards and effectiveness of the training and education activities of the Police College.

Teaching activities are implemented by **15 teaching units** in the College namely:

- Department of Constitutional and Administrative Law;
- Department of Correctional Services;
- Department of Criminal Law and Criminology;
- Department of Criminal Investigation and Economic Crime;
- Department of Border Policing;
- Institute of Foreign Languages;
- Institute of Information Technology;
- Department of Disaster Management;
- Department of Public Safety;
- Department of Criminalistics;
- Department of Psychology;
- Department of Social Sciences;
- Department of Physical Education and Martial Arts;
- Department of Customs and Finance Guard;
- Department of Management Theory.

Bologna Process in the Police College

In the spirit of the requirements arising from the **BOLOGNA PROCESS**, a linear and multi-cyclic higher educational institution was established in the field of law enforcement from 2006 onwards.

In the first main cycle of the EU-compatible law enforcement higher education one can get BA as well as the higher educational professional qualification in law enforcement. The second training cycle is based on the first one and results in the master degree (MA) and a master degree in law enforcement. Later by the third main training cycle one can get the PhD degree.

In the Bologna Process the former majors, namely the Criminal Investigation, Economic Crime and Financial Investigation belong to the major of *Criminal Administration* as specializations, just like the former majors of Correctional Services, Border Policing, Administrative Law enforcement, Disaster Management, Traffic Policing, Public Order and Customs Administration and the new Private Security major belong to the major of *Law Enforcement Administration* as specializations.

The qualifications that can be acquired on **BA** majors are: *criminal administration manager*, *law enforcement administration manager* together with the specialization indicated.

The graduates having acquired the necessary qualifications can start their service as career officers, civil servants, public servants or civilians at law enforcement forces or in the private security sphere or they may continue their studies at the MA of the Police College or at that of the adequate MA majors of the universities the Police College is in co-operation with.

The major of the **MA** training of the Police College - started in September 2008 - is: *Master of Arts in law enforcement management*.

The qualification that can be acquired is: *Master of Arts in law enforcement management*.

After having got MA degree graduates may start or continue their professional career at the law enforcement forces or in the private security sphere or take part in postgraduate specialist training courses at the Police College or in other forms of training related to life long learning.

As far as **PhD** training is concerned, Police College co-operates with partner institutions until 2011 based on the agreements in elaborating PhD programs and subprograms in the PhD training of police experts, teachers and researchers.

Police College has one *postgraduate specialist training course* namely: Forensic Expert.

Special conditions for getting a diploma

a.) *State accredited oral and written foreign language exam in intermediate level.*

Students can choose from English, German, French and Russian languages and during the classes they develop the skills in the professional language as well.

b.) *Driving licence category "B" for cars.*

Special conditions of admission to the Police College

The special interest for the police higher education is evidenced by the significantly larger number of applications than can be accepted annually. The number of students that can be admitted is determined by the Minister of Justice and Law Enforcement according to the requirements of the law enforcement forces.

From 2005 the entrance exam is abolished in every higher educational institution in Hungary and as a consequence, the results achieved in the 3rd and 4th year and the final examination of the secondary school is considered as the basis of admission. Apart from this, students

applying for the Police College must meet the psychological, physical and health requirements at the aptitude-test. Before starting their studies students have to take part in a month long preparatory training as a precondition of being registered in the institution.

Year by year approximately 200-250 students graduate in the full time and correspondence programs, about 50 students get a diploma in postgraduate specialist training courses and some 200 people take part in *police manager* training course that are special training courses for people already having a college or university degree.

Educational work

Concerning training, it not only involves the traditional teaching and learning process at the College but the so called educational work as well, during which the formation of the students' behaviour and activities goes on besides personality development. Apart from having students acquire professional knowledge it is a training task and goal to form the professional ethics, lay down the foundations of sense of vocation, and have them acquire the required behavioural patterns.

It is a basic requirement of law enforcement officers to live and work according to the facts included in the Hungarian Constitution, the rules of law and in other law means of state administration. Nevertheless they have to fulfil their job as service by the task system of the law enforcement bodies in their mind for the benefit of the country while taking the interests, rights and needs of Hungarian and EU citizens.

Scientific research

Scientific research at the Police College supports mainly the quality assurance of law enforcement training and the development of its scientific ground. Researches at the departments aim at the adaptation of applied sciences and on the other hand that of the results of the basic researches. Above all they aim at the further development of the teaching material of training.

Scientific results are always built in the training system of the College in forms of students' textbooks and in other forms of teaching material. The significant part of the topics are realised in acquisition of PhD degrees by the lecturers. As a result of research work several publications are issued in Hungarian professional journals.

Research tasks related to the EU membership and to the law enforcement conceptions of national crime get outstanding roles in the middle-distance research priorities of the College.

The results achieved in the field of students' talent management, the maintenance of a specialist and professional library in the College and an electronic one in the CEPOL eLibrary are significant.

The College is the recipient institute of the Hungarian Association of Police Science.

Organization and structure

The College is headed by the **Rector** — on the basis of the initiative of the College Senate by an obtained application — with the consent of the Minister of Education and on the basis of a submission from the Minister Justice and law Enforcement is appointed for 4 years by the Prime Minister.

The **vice-rectors** (for law enforcement and international relations and for education and science), the **secretary general** and the **director of finance** — obtaining the application for the post — are appointed for 5 years by the minister justice and law enforcement by the initiative of the College Senate.

Cooperation

The Police College has created and runs a multilateral co-operation with a significant number of the national higher educational institutions and also with research centres and scientific forums related to its profile. It has been in co-operation with several outstanding experts of law enforcement organizations as well as with several partner institutions abroad. Students and teachers take part in study trips, programs, projects and conferences within Hungary and abroad. The College regularly receives students from abroad and is in the **ERASMUS** program as well for student and staff mobility and students' placement programme.

Since 2003 the College has been taking part in the work of the **EUROPEAN POLICE COLLEGE (CEPOL)** and it joined the **ASSOCIATION OF EUROPEAN POLICE COLLEGES (AEPC)** in 2003 as well.

The future

The utilizing sphere cherishes the hope that the College will be the acknowledged scientific research and educational base of one of the most significant fields of the Hungarian public administration integrating into the European Union law enforcement — on national and international level as well — that trains well-qualified law enforcement experts and managers having up-to-date knowledge in the future.

It is of great significance that we can define the utilizing sphere in a much broader way in the future and we can train students for not only the law enforcement forces but for the sphere of the civilian private security as well.

Our hopes of long decades will be realized by the fact that in the law enforcement higher education we will provide not only BA but MA training as well.

The life of students

The program so called "*College Days*" is a large-scale event. Films, lectures, competitions, different shows and concerts are included in the programme. The so called "*Freshers' Ball*" is held at the end of the calendar year for the first-year students who then give a humorous performance on their college life.

The **Student Researchers' Association** plays an important role in training and education.

Since the establishment of the College, students annually take part in the work of the National Students' Circle. They have got several prizes and the College has even Pro Scientia gold medallists as well. The College is proud of its three teachers who have got *master-teacher* reward acknowledging their outstanding work in the Scientific Students' Circle. This reward was founded in 1997 and is awarded in every second year.

We provide a wide range of possibilities for gifted students to start scientific work as early as possible.

The College has four modern *IT cabinets*, several professional cabinets, laboratories of criminal techniques, language labs, a close-circuit TV-network, video-techniques and a studio suitable for making teaching films. There are 52 classrooms and 7 lecture halls.

Doing *sports* in order to preserve and enhance stamina and to acquire the skills of combatant sports at a sufficient level is facilitated by outdoor sports grounds, a gymnasium, and several smaller training or conditioning rooms. Professional knowledge is provided by qualified instructors and coaches and by the different sports sections.

The students have achieved outstanding results in Hungary and abroad under the umbrella of the Students' Sports Association of the College.

Our students successfully took part in the S.W.A.T. Round International competition.

The *library* of the College is the member of the National System of Public Libraries and it enables everybody interested from outside to consult the professional literature.

Students coming from the country have accommodation in the students' *hostel* with 496 beds.